



CAC058765 / CAC1819571

FLORIDA COMFORT INC.

Air Conditioning * Heating * Planned Maintenance

5913 ST. AUGUSTINE RD. #1

JACKSONVILLE, FL 32207-8000

(904) 733-7647 * sue@floridacomfortinc.com

**EMPLOYMENT
APPLICATION**

Florida Comfort is an equal opportunity employer, dedicated to a policy of non-discrimination on any basis, including race, color, age, sex, religion or national origin.

If hired by Florida Comfort Inc., you will be required to attest to your identity and employment eligibility and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

Personal Information

Name: _____ Date: _____
Last First Middle

Address: _____

Phone No.: _____ Email: _____

Referred by: _____ Are you 18 years of age or older? Yes No

Employment Desired

Position: _____ Date you can start: _____ Salary Desired: \$ _____

Are you Employed Now? Yes No If so, may we contact your present employer? Yes No

Ever applied to Florida Comfort Inc. before? Yes No If so, when? _____

Previous Employment

List below your last four employers, starting with last/current one first.

Date

(Month & Year)

Name and Address of Employer

Salary

Position

Reason for Leaving

Date (Month & Year)	Name and Address of Employer	Salary	Position	Reason for Leaving
From: _____ To: _____		\$		
From: _____ To: _____		\$		
From: _____ To: _____		\$		
From: _____ To: _____		\$		

List any job related skills: _____

Driver's License Active and Clear? Yes No Are there ANY points on your license? Yes No

Have you ever been convicted of a misdemeanor or a felony? Yes No

A driver's license and a background check will be requested prior to employment.

Education

	Name & Location of School	Last Year Completed				Graduated?		Subjects Studied & Degree(s) Received
		1	2	3	4	Yes	No	
High School or Equivalent		1	2	3	4	Yes	No	
College		1	2	3	4	Yes	No	
Trade, Business or Correspondence School		1	2	3	4	Yes	No	

References

*List below three persons, **not related to you**, whom you have known at least one year.*

Name	Address/Phone	How Known/Position?	Years Known

Authorization

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Florida Comfort Inc.

I understand that any employment is conditioned on a background check. I authorize Florida Comfort to thoroughly investigate all statements contained in my application or resume and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to Florida Comfort, without giving me prior notice of such disclosure. In addition, I release Florida Comfort, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be “at will” and without fixed term and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or Florida Comfort. No promises regarding employment have been made to me and I understand that no such promise or guarantee is binding upon Florida Comfort unless made in writing.

If I am offered employment, I agree to a drug test before starting work and agree to a drug test at any time deemed appropriate by Florida Comfort and as permitted by law. I consent to such tests and I request that the examining doctor disclose to Florida Comfort the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory drug tests, and if I am hired a condition of my employment will be that I abide by Florida Comfort’s Drug and Alcohol Policy.

I understand that filing out this form does not indicate there is a position open and does not obligate Florida Comfort to hire. If hired, I agree to abide by all company work rules, policies and procedures. Florida Comfort Inc. retains the right to revise its policies or procedures, in whole or in part, at any time.

Signature: _____ Date: _____

Office Use Only: Hiring? Yes No Date to Start: _____ Hourly Rate: \$ _____ Other: _____
 Driver’s License Cleared by Insurance Company? Yes No Background Check Acceptable? Yes No